

## **BY-LAWS**

### **MITCHELL COMMUNITY YOUTH LEAGUE**

#### **Article 1, Name**

The name of this organization is the Mitchell Community Youth League hereafter referred to as MCYL or the "League." Adopted by the Board of Directors, hereafter referred to as the "Board", on December 29, 2006, with subsequent amendments.

#### **Article 2, Objective**

The primary objective of the league is to develop and promote in children (usually of ages five to eighteen) through the medium of properly supervised and competitive baseball: 1) good sportsmanship, 2) understanding and respect for rules, coaches, and umpires, 3) courage in defeat, 4) tolerance and modesty in victory, and 5) a spirit of cooperation and team play. In the attainment of this objective, the instilling of a desire to win, or the winning of games, is to be the secondary objective.

#### **Article 3, Territory**

The boundaries of the league are the boundaries of the Mitchell Indiana and surrounding communities if they so desire to participate.

#### **Article 4, Directors and Meetings**

##### **Section 1, Board of Directors of the Mitchell Community Youth League**

All citizens within the boundaries of the Mitchell Community Youth League are eligible to be nominated and elected for the board position. It is the responsibility of the outgoing Board to determine if the nominated person is qualified for the position, i.e. background checks, etc. The complete board will consist of nine (9) members with one third of the board up for election/re-election every year. The term is 3 years. A freshman board member is not eligible for an officer position until serving one (1) complete year as a board member.

**President** - Responsible for overseeing and facilitating all Board meetings. Represents the league at all Local, District, State or National functions as appropriate. The term will be two (2) years.

**Vice President** - Coaching coordinator for the League teams. Responsible for all matters related to obtaining, developing, monitoring, certifying and implementing discipline as directed by the by-laws and rules established. Will facilitate try-outs. This officer must reside within the geographic boundaries of the League and be voted in by board. The term will be two (2) years.

**Secretary** - Responsible for recording and distributing all pertinent information and decisions made by the Board of Directors. Responsible for processing all forms, with the Treasurer, pertaining

to preparing and sending any League financial obligations (i.e. Tax Returns, Letters of Incorporation).

The Secretary shall be the By-Law Custodian: responsible for maintaining, updating, and distributing the By-Laws. The term will be one (1) year.

**Treasurer** - Responsible for the fiscal accountability of the League. Create and maintain the League budget. Monitor Sub-Committee budgets (i.e. Fields, Snack Bar). With the Secretary, responsible for preparing and sending any League financial obligations (i.e. Tax Returns, Letters of Incorporation). The term will be years (2) years.

## **Section 2, Vacancies and Absences**

Any vacancy on the Board shall be filled and approved by the majority of the Board. This shall take place at the first available meeting following notification to the Board of the vacancy. It is a requirement that all board members attend the two-thirds of the monthly board meetings or a charge of dereliction can be raised.

## **Section 3, Nominations**

The August meeting of the Board will be held for the purpose of confirming all Board members. Each member shall serve three (3) years, unless voted out by a majority of the Board. Outgoing Board members -will vacate their offices annually on August 31. New directors for the following year will be nominated and voted on at the August meeting. Any Board member may be elected to successive terms.

## **Section 5, Voting and Amendments**

### **Sub 1, Voting**

Each member of the Board shall have one (1) vote, and must vote in person. Any Board member holding two (2) or more positions on the Board shall still have only one (1) vote. The President will vote only in the event of a tie vote. A dereliction of duty vote must pass with a two-thirds majority vote.

### **Sub 2, Amendments**

Any proposed amendments to these by-laws or rules shall be submitted in writing and read at a regularly scheduled Board meeting. A vote shall be taken at the scheduled meeting or next regular meeting requiring a simple majority to pass.

### **Sub 3, Emergency Amendments**

Any article or section of these by laws or rules may be amended or repealed, or any new article or section may be added thereto, by the Board on a two-thirds (2/3) affirmative vote of the members present. This can only be done in the presence of a quorum. Notice of any special Board meeting in which emergency legislation is to be voted on, requires personal notification by the league secretary twelve (12) hours prior to the meeting.

## **Section 6, Meetings**

All meetings shall be conducted under the Roberts Rules of Order and the following agenda;

1. President Report
  - a. Treasurer Report
  - b. Old Business
  - c. New Business
2. Old Business
3. New Business
4. Adjourn

Regularly scheduled monthly meetings are to be held the 2nd Sunday each month at 1400 local time during the regular season, starting in August of each year. An annual public meeting of the Board will be held each August on a date to be designated by the President. At least ten days notice will be provided through a local newspaper announcement and the MCYL website. The residents of the League's participation boundaries will be given the opportunity to provide written questions, comments, or make oral presentations.

#### **Section 7, Quorum**

One half (1/2) plus one member of the current sitting Board members shall constitute a quorum.

#### **Section 8, Audit**

The President will appoint an audit committee at the July meeting to audit the "books" for a final financial report due at the August meeting.

#### **Section 9, Fiscal Reporting Requirements**

All Board members responsible for handling money shall be required to make a written report at every Board meeting listing the amount of money received and spent. The MCYL fiscal year will consist of the time period of August 31<sup>st</sup> to the following August 31<sup>st</sup>.